

# JONATHON MULLENS

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## [PROFILE]

**Creative, Versatile Designer:** Experienced in email, web and print design.

**Skilled User of Technology:** Proficient with many programs. Extremely adept at working with and trouble-shooting computers and servers and debugging code.

**Detail-oriented Multi-tasker:** Able to balance competing priorities, tight deadlines, and customer needs in a fast-paced environment.

**Effective Communicator:** Excellent writing, public speaking, and customer service skills.

**Trainable:** Able to learn and adapt to a new environment rapidly.

## [EXPERIENCE]

### {Web Developer/Designer}

Cassis October 2007 – Present  
Indianapolis, IN

- Develop web sites and web applications using HTML, CSS, PHP, cakePHP framework and Flash.
- Manage web department in daily interactions with small and large scale projects.
- Create and integrate email marketing campaigns for our client base.
- Create assets for web projects use Adobe Illustrator and Adobe Photoshop.
- Interact with client base from start to finish on projects.
- Troubleshoot existing web sites and applications, i.e. proactively proof, edit and debug content for hosted clients.
- Aid in troubleshooting and migrating servers.
- Make use of Subversion application.

### {Flash Developer}

Burger King (Contract Through Adecco) July 2007 – October 2007  
Indianapolis, IN

- Developed Flash tutorial animations that teach sandwich construction to employees.
- Used Adobe Illustrator to create assets for the Flash animations.

### {Freelance Web Design}

William R. Richards, P.C. March 2007 – July 2007  
Indianapolis, IN

- Redesigned two websites and updated another website for a law firm.
- Used Dreamweaver to layout and build first two web sites and HTML code to make updates to the third site.

### {Intranet Editor and Marketing Communications Consultant}

Verizon Wireless (Contract Through Adecco) March 2005 – June 2007  
Indianapolis, IN

- Assisted in developing the design, distribution and creation of on-line communication for Midwest Area Marketing & Sales Ops.
- Modified website content for 3 intranet sites; proactively proofed and edited content using Reddot (Content Management System)
- Maintained intranets using HTML.
- Created and integrated email marketing campaigns. Using Photoshop to create designs for campaign, and wrote and edited featured copy for communications.
- Manipulated and cleaned up photos using Photoshop
- Integrated feedback from end user into the site to improve functionality and appearance of field communication, including online tools.
- Aided the creation and design of an online magazine using InDesign as the template base.

## SELECTED URLS

www.jonathonmullens.com  
www.lacyandlacy.com  
www.williamrichards.com  
www.bankruptcyoffice.com

## MAC/PC COMPUTER SKILLS

Adobe Acrobat  
Adobe Dreamweaver  
Adobe Fireworks  
Adobe Flash  
Adobe Illustrator  
Adobe Image Ready  
Adobe InDesign  
Adobe PhotoShop  
CSS  
HTML  
Microsoft Access  
Microsoft Excel  
Microsoft Power Point  
Microsoft Word  
PHP and cakePHP  
Quark XPress  
Reddot – CMS

## EDUCATION

### Bachelor of Arts

Eastern Illinois University  
Charleston, IL  
May 2004

### Associate in Arts and Science

Richland Community College  
Decatur, IL  
May 2000

- Aided the creation and design of an online magazine using InDesign as the template base.

### **{Freelance Graphic Design}**

Benchmark Realty Group  
Indianapolis, IN

May 2005 – November 2005

- Collaborated with client to update the brand identity of the company.
- Designed from start to finish mailers for the company's clients.

### **{Web and Graphic Design Intern}**

Sarah Bush Lincoln Hospital  
Mattoon, IL

August 2001 – August 2004

- Interned for a hospital program that provided a health awareness campaign to area schools
- Responsible for designing and constructing a new website for the program.
- Designed promotional materials.